

Business Technology Alignment (BTA) Architecture Working Group Meeting Minutes 08/12/03

Location:	830 1 st Street, NW, UCP (room 44D2), 9:30 – 11:00
Present:	<div style="display: flex; justify-content: space-between;"> <div> Denise Hill, FSA Enterprise Architecture Jackie Anderson, Financial Partners Michele Brown, Students Channel Wayne Chang, Accenture Sandy England, CIO Jim Greene, CIO Terry Hardgrave, Pearson EA Team Ginger Klock, Students Channel Robert Laurence, Students Channel </div> <div> Alex Lefur, Accenture Rupal Mehta, Accenture Chris Paladino, Accenture Carl Porter, CSC Yair Rajwan, Pearson EA Team (IBM) Amy Rosenbery, Pearson EA Team Nana Scott, Pearson EA Team Christine Williams, CIO </div> </div>
Agenda:	<p><u>Agenda:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Review / Approve Previous Meeting's Minutes <input type="checkbox"/> Search Engine Alternatives <ul style="list-style-type: none"> ○ Autonomy vs. Google <input type="checkbox"/> Data Marts <ul style="list-style-type: none"> ○ Microstrategy Narrowcast Server Architecture Options <input type="checkbox"/> SAIG Capacity Planning Test Results <input type="checkbox"/> Students Portal <input type="checkbox"/> FSA Technology Infrastructure Blueprint
Action Items:	<p>Previous:</p> <ol style="list-style-type: none"> July 15 – Alex Lefur to ensure escalation procedures are in-place for the SAIG implementation. In addition, the points of contact need to be refreshed based on the latest FSA organization announcement. July 15 – ALL: Members should send ideas on how to <i>enforce</i> the Business Technology Alignment Governance process to Debra.White@ed.gov by COB, July 23rd. How can we ensure business cases depicting technological changes are reviewed / approved by the Architecture Working Group in a timely manner (i.e., before it is presented to DSG)? July 15 – Denise will address the idea of modifying the business case template to emphasize the requirement of an Architecture Working Group review. <p>New:</p> <ol style="list-style-type: none"> August 12 – All presenters should send their slides to Deb for distribution. August 12 – Sandy England to send Terry the updated diagrams to be considered for TIB. August 12 – Christine Williams to send Terry the updated diagrams to be considered for TIB. August 12 – Chris Paladino to send Terry the updated diagrams to be considered for TIB.

	<ol style="list-style-type: none"> 5. August 12 – Alex Lefur to get largest file size used in SAIG capacity testing and send to Deb/Terry for distribution. 6. August 12 – Terry Hardgrave will add ITA section to TIB per Sandy's suggestion. 7. August 12 – Terry Hardgrave will add dev/test environments to some diagrams per Sandy's suggestion. <p>Closed:</p> <ol style="list-style-type: none"> 1. July 15 – Christine Williams / Ganesh Reddy: Document hardware and license costs for Microstrategy upgrade. <i>Completed:</i> A server was found that can be deployed at no additional cost. 2. July 15 – Alex Lefur to report back the SAIG Performance Test results at the August meeting. <i>Completed:</i> The test results show that SAIG has sufficient capacity. 3. July 15 – Sandy England to make suggested modifications to the Autonomy vs. Google presentation and prepare for official presentation to Architecture Working Group and then the Management Council. <i>Completed:</i> Revised presentation given during August meeting. Google will be deployed subject to final resolution with the business owners. 4. July 15 – ALL: Socialize the Autonomy / Google briefing material (attached) to your individual groups and collect questions / issues by COB Wednesday, July 23rd. Send responses to Sandy.England@ed.gov / Debra.White@ed.gov. <i>Completed:</i> Robert Laurence responded. 5. July 15 – Terry Hardgrave will provide Christine Williams and Ganesh Reddy with a list of low-cost alternatives for OLAP solutions (BusinessObjects and Applix TM1). <i>Completed:</i> Terry sent OLAP Options on July 28 and 29. 6. July 15 – Deb to attach the FSA Technology Standards, Policies & Products Guide to the meeting minutes. <i>Completed,</i> added to meeting minute distribution email. 7. July 15 – ALL: Members to review and provide comments to Debra.White@ed.gov & Denise.Hill@ed.gov regarding the revised FSA Technology Standards, Policies & Products Guide. Comments due by COB Wednesday, July 23rd. <i>Completed:</i> Received comments from Denise Hill and Robert Laurence. Document is ready to be published to FSANet. 8. July 15 – Deb to look for a larger conference room in which to hold the August Architecture Working Group meeting. <i>Completed,</i> 44D2 seemed to work.
Issues/Risks:	n/a
Next Meeting:	<p>Tuesday, September 9, 2003 (tentative) 9:30 am – 11:00 am 830 1st Street, NW, UCP (room TBD)</p> <p>Expected Topics:</p> <ul style="list-style-type: none"> ○ Approval of previous meeting's minutes ○ Network Dispatcher vs. Cisco Local Director ○ ISIR Data Mart ○ FSA Touchpoints

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| | <ul style="list-style-type: none">○ Workshop: "Enhance the BTA process to more effectively align technology decisions to the FSA business needs" |
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Meeting Discussion Items:

- **Review of Previous Meeting Minutes**
 - The previous meeting minutes were reviewed with minor changes.
- **Autonomy vs. Google**
 - Sandy England gave a revised presentation and resolved all outstanding Architecture Working Group issues. Google will be deployed subject to final resolution with the business owners. This issue is now closed.
- **Data Marts**
 - Christine Williams gave a revised presentation. A server was found that can be deployed at no additional cost. This issue is now closed.
- **SAIG Capacity Planning Test Results**
 - Alex Lefur gave a revised presentation. The test results show that SAIG has sufficient capacity.
- **Students Portal**
 - Chris Paladino gave a presentation on the XAP implementation for the Students Portal. It is scheduled to be rolled out on 07 September 2003 if all hurdles are resolved.
- **FSA Technology Standards, Policies & Products Guide**
 - A revised edition of the FSA Technology Standards, Policies & Products Guide should be ready on Friday and deployed early next week.
- **FSA Technology Infrastructure Blueprint (TIB)**
 - The revised version of the TIB was distributed.
 - Terry Hardgrave gave a presentation on revamping the TIB for the next iteration to appear in the Fall. See presentation and action items for details.
- **Adjourn.**
 - The next meeting date was not discussed, but is tentatively set for Tuesday, September 9th.